

NOTICE

Dated: 05/11/2021

To,

1. **Rekha Bhagat**, Managing Director
25, Dakshindari Road (S), Dumdum, Kolkata-700048
2. **Jugal Kishore Bhagat**, Director
25, Dakshindari Road (S), Dumdum, Kolkata-700048
3. **Mithilesh Kumar Jha**, Director
305/36A, Rai Bahadur Road, Kolkata 700053
4. **Shir Sagar Pandey**, Independent Director
3/A Mukherjee Lane, Belur Math, Howrah - 711202
5. **Sweta Chaurasia**, Independent Director
27/11, Netaji Subhas Road, Howrah, Liluah - 711204

Dear Sir/Madam,

Notice is hereby given that Meeting of Board of Directors (16th Board Meeting of the Financial Year 2021-22) will be held on Sunday, 14th day of November, 2021 at 15.00 P.M at the Registered Office of the Company at 375, Dakshindari Road, Kolkata, Parganas North – 700048, West Bengal to consider the following Agenda Items:

1. To elect Chairman of the Meeting.
2. To grant leave of absence if any.
3. To confirm the minutes of the last Board meeting held on 09th October, 2021.
4. To approve purchase of a car on finance from Punjab National Bank, Mayukh Bhavan Branch.
5. To approve the Unaudited Financial Results along with Limited Review Report for the half-year ended 30.09.2021.
6. To discuss any other matter with the permission of chair and with the majority of the Directors present.

Agenda notes on the above agenda items are enclosed.

You are requested to attend the above Board Meeting. Kindly acknowledge the same.

Thanking You.
Yours Faithfully,

Sd/-

Rekha Bhagat,
Managing Director
DIN: 03564763
Address: 25, Dakshindari Road (S), Dumdum, Kolkata - 700048

Enclosed: Agenda as above